

StudyWorld London 2017



Monday 4 - Wednesday 6 September
QEII Centre, Westminster, UK

Preparing your UK visa application

Overseas agents, partners and buyers wishing to attend StudyWorld should apply for a Standard Visitor Visa. Before completing the UK visa application form you should read the standard visitor visa page on the UK Government website: www.gov.uk.

It may be useful for you to review the visit guidance document prepared by the Home Office for staff processing visa applications (Entry Clearance Officers) and staff at immigration desks on arrival in the UK (Border Force Officers). It will help you to understand how a visa application is assessed.

What documents should I submit?

Review the list of documents that should be submitted with the application form. We know from past visa refusals that most applications are refused because not enough information was provided about the availability of funds.

When submitting a visa application, you should include the following:

- Completed application form
- Photographs that meet requirements
- Letter of invitation from StudyWorld
- Letter of employment, confirming salary and trip
- Six months of company bank statements if the company is sponsoring the trip
- Six months of personal bank statements
- Evidence of origin of large sums of money.

If you are attending StudyWorld for the first time, additional documentation may further support your visa application. Relevant training certificates (such as the British Council agent training certificate), evidence of your attendance to similar events in the UK or worldwide, or a description of your organisation supported with evidence of the number of students you have placed on courses in the UK, details of potential students who have enquired about studying in the UK and a business plan.

If my visa is refused

If your visa is refused we will consider a 50% refund of your StudyWorld participation fees (less bank transfer fees) provided the following:

- You applied for your visa at least 21 days before the start of the event
- You submitted our letter of invitation
- You submitted all the documents required by the embassy, including personal and company bank statements and other relevant financial documents
- You send us a copy of the visa refusal document within 10 days.

Contact your local Visa Application Centre if you require more information.